

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 19, 2014
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Cathy Pierce, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Recording Secretary

2. President Fox invited the audience to recite the District Mission and Girl Scout Troop 6215 to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<u><i>Aye</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>
<i>Second:</i>	<i>Levens-Craig</i>	<i>Burns</i>	<u><i>Aye</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<u><i>Aye</i></u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
- 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Schedule of Upcoming Events

2. Spotlight: Leading the Learning in the 21st Century

- Curriculum Resource Guides for Mathematics and English Language Arts

Dr. Pierce explained the curriculum resource guides were developed in collaboration with lead teachers from across the district. The teachers provided a scope and sequence for teachers to use for instructional planning.

Lynne McCarthy, member of the English language arts curriculum team, mentioned the guide was developed to assist teachers to implement the common core state standards using the adopted materials they have in their classrooms. Ms. McCarthy and Eileen Moreno, Director of Curriculum and Assessment, described the process of developing the guide and shared a variety of content for individual grade-levels.

Member Levens-Craig asked if the guides would be available to teachers outside of their grade-level. Dr. Pierce shared the guides would be accessible on SchoolNet for every teacher, in addition to other sharable data.

Member Ryan complimented their work and Member El-Hajj mentioned the guide is a great resource for the teachers.

Melanie Hirahara, member of the mathematics curriculum team, shared the process of the development of the mathematics curriculum resource guide was very similar to the development of the English language arts guide. Ms. Hirahara and Ms. Moreno described the process of developing the guide and shared a variety of content for individual grade-levels.

Member Levens-Craig asked if guides were an optional resource. Ms. Hirahara explained the guide was meant to facilitate teaching and was an optional resource. Ms. Moreno mentioned a list of frequently asked questions was being developed for the mathematics curriculum resource guide.

Dr. Pierce shared the guides were not meant to be a replacement to their lessons. But, would serve to align curriculum and sequence of learning across the district.

Member Levens-Craig appreciated their work, effort, and time in producing the guides.

Member Ryan asked how the teachers were going to learn about the guides. Dr. Pierce mentioned the guides were presented to the Principals and will be available on SchoolNet. Additionally, some of the members of the math curriculum team volunteered to provide professional development at the school sites; Ms. Moreno created a step by step screen cast on how to use the guides; and Principals will discuss at their staff and/or grade-level team meetings. Member Ryan expressed her gratitude for their work.

Member Burns asked if there was a way for teachers to share their lessons with other teachers. Dr. Pierce explained lessons could be shared across the district via Safari Montage or the use of EdModo to share amongst one another. However, if a teacher asked that her lesson be shared district-wide, a committee of teachers would be put in place to review the lessons context. Dr. Pierce mentioned the teachers were encouraged to share lessons amongst each other. Members Burns thanked the teachers for their work.

- Recognition of Curriculum Leadership Team Members

Dr. Pierce shared the curriculum leadership team members worked tirelessly to develop the resource guides and each team member was presented with a certificate. Ms. Moreno received a certificate for her leadership and assistance in the development of the guides. Curriculum leadership team members are as follows:

English Language Arts Curriculum Team:

Lynne McCarthy	Hill Creek
Kristin Bonser	Cajon Park
Michelle McNearney	Alternative School

Mathematics Curriculum Team:

Penny Hoogeveen	Carlton Oaks
Rosanne Schwartz	Sycamore Canyon
Daniel Saks	Hill Creek
Sandra Coe	Sycamore Canyon
Risa Farber	Chet F. Harritt
Teresa Elliott	Carlton Hills
Melanie Hirahara	Rio Seco
Susan Orsinelli	Chet F. Harritt
Pamela Barber	Rio Seco
Teresa Boulais	Rio Seco
Angela Panfili	Carlton Oaks
Joseph Kemery	PRIDE Academy
Marci Gross	Carlton Oaks
Jeanie Low	Carlton Oaks
Tina Schipke	PRIDE Academy
Kristin Eveland	Cajon Park
Lindsay Benedetto	Carlton Oaks

June Richards
Lyn McGrael
Julie Boerman
Pamela Mitchell
Leah Hallinan
Sarah Mowrey
Jennifer Rolf
Cindi Schulze
Marc Robbins

Rio Seco
Carlton Oaks
PRIDE Academy
Carlton Oaks
PRIDE Academy
Pepper Drive
Pepper Drive
PRIDE Academy
Rio Seco

2. Report on 2014 Out-of-School Time Program
• Summer Camp

Ms. Brasher shared she became aware of the Summer Learning Initiative about four year ago. This initiative known as "Summer Matters in California." She mentioned the tenets behind Summer Matters program helped them take the program to a new direction. The program switched to a Summer Camp format in 2013 and the premise was refined this year. To help along the path, the district partnered with The Children's Initiative who received a grant to strengthen summer learning in San Diego. The district was fortunate to have a trainer speak to staff before the start of the summer program. Dr. Gale Gorky came and motivated staff to provide a quality, fun, learning environment for summer.

Through this partnership, the district was also visited by John Duran, with ASAPConnect (After School Assistance Providers), from the Santa Clara County Office of Education. Mr. Duran oversees the Summer Matters project with ASAPConnect. The district received some positive feedback on our program and some valuable pointers for next year. Ms. Brasher shared it was great to hear that the district is on the right track and looks forward to strengthening the program next summer.

Ms. Brasher shared a short video that showed how the 6 Signs of a Great Summer Learning Program were put into action at summer camp. The Board commended Ms. Brasher and her staff for their work.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Fox invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Resolution No. 1415-04: Local Reserves Cap**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Approval of Consultants and General Service Providers**
- 2.5. **Approval to Submit an Application for the 2014-15 Mandated Cost Block Grant**
- 3.1. **Ratification of Nonpublic School Master Contract with Specialized Ed. of California, Inc., d/b/a Sierra Schools for Nonpublic School Services**
- 4.1. **Personnel, Regular**
- 4.2. **Approval of Memorandum of Understanding with Home Start Incorporated to Provide Counseling Services for Students Having Experienced Trauma**
- 4.3. **Acceptance of Tobacco-Use Prevention Education (TUPE) Consortium Grant with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students**
- 4.4. **Approval of Shared Classroom Teaching Assignment for 2014-15**

Member Ryan Barbara made reference to item D.1.2., and mentioned CSBA requested the Board adopt the resolution on Local Reserves Cap.

Member Ryan acknowledged Christina Becker's name on the ballot for Dehesa School District. The Board extended congratulations to Ms. Becker. Member Ryan moved approval.

Motion:	Ryan	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	El-Hajj	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Educational Services

1.1. Approval of Mathematics Research Project with Stanford University

Dr. Pierce mentioned Stanford University Professor Joe Boaler and Professor Carol Dweck invited middle school teachers to participate in a research project to analyze student engagement and its effect on improving mathematics achievement. Starting in the fall, teachers will teach certain class periods approximately six 15-minute lessons for the research project. Teachers will administer a student engagement survey with their classes. Professor Boaler, and the research team, will analyze the student data from Smarter Balanced tests and grades for evaluation of student achievement levels. Member Burns moved approval.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	Ryan	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

Business Services

2.1. Approval of Proposition 39 Five Year Expenditure Plan

Karl Christensen explained that at the last meeting, the Board was presented with a proposed five-year expenditure plan to obtain Prop 39 funding for energy efficiency projects. The plan incorporated the following estimates over five years:

- Four projects that include energy efficiency measures to be conducted at all schools and the district office for a total estimated cost of \$2.1 million
- Receipt of approximately \$1.4 million in Prop 39 funds
- Use of \$804,000 in Deferred Maintenance funds as a district share towards the Pepper Drive School HVAC replacement project

Mr. Christensen stressed the importance to note the deferred maintenance amount is higher than what was stated would be the final district share at the last Board meeting. He assumed that since not all the estimated Prop 39 funds were expended, the difference of \$135,000 could reimburse a portion of the District's share. However, after more discussion with the Architect, it turns out that the \$804,000 district portion is the amount needed for the Pepper Drive project in order to obtain the minimum Savings to Investment ratio of 1.05. Assuming the project cost is \$1.7 million for Pepper Drive, reducing the district share by reimbursing with Prop 39 funds would cause the SIR to be below the minimum threshold.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	El-Hajj	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.2. Adoption of Resolution No. 1415-05 to Authorize Contracting Pursuant to Cooperative Bid and Award Documents from the City of San Diego Exterior LED Lighting

Mr. Christensen explained that with approval of tonight's Prop 39 expenditure plan, Administration seeks approval to piggyback on the City of San Diego's bid with Southern California Contracting Company for installing exterior LED lighting at all schools for an estimated project cost of \$66,679. Member Burns moved approval. Member Burns moved approval.

Motion:	Burns	Fox	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	Ryan	Burns	<u>Aye</u>	El-Hajj	<u>Aye</u>
Vote:	5-0	Ryan	<u>Aye</u>		

2.3. Approval of Agreement with Webb-Cleff for Design Work on Pepper Drive School HVAC Replacement Project

Mr. Christensen explained that with approval of tonight's Prop 39 expenditure plan, Administration would like to start the design and planning process for the Pepper Drive School HVAC replacement project immediately and asked for approval to contract with our Architect, Webb-Cleff, to do that design work for a fixed fee of \$160,000. Member Burns moved approval.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second:</i>	<i>El-Hajj</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

Capital Improvement Program

3.1. Authorization to Install Flood Walls at Pepper Drive School to Improve Storm Water Management Using CUPCCAC Informal Bid Process

Member Burns moved approval of the item. No discussion was held.

<i>Motion:</i>	<i>Burns</i>	<i>Fox</i>	<i>Aye</i>	<i>Levens-Craig</i>	<i>Aye</i>
<i>Second:</i>	<i>Ryan</i>	<i>Burns</i>	<i>Aye</i>	<i>El-Hajj</i>	<i>Aye</i>
<i>Vote:</i>	<i>5-0</i>	<i>Ryan</i>	<i>Aye</i>		

F. BOARD POLICIES AND BYLAWS

1.1. First Reading: Revised BP 6163.4 - Student Use of Technology

Board Policy 6163.4 – Student Use of Technology was presented to the Board of Education as a first reading. No action was taken. The Board Policy will return for a second reading and request for adoption.

Member Burns mentioned there would be sufficient time to make changes and/or suggestions after the Board workshop before the policy is presented for a second reading and request for adoption.

Member Levens-Craig inquired on including a timeline (i.e., within 24 hours, the next business day, etc.) on reporting a lost, stolen, or damaged device on page 83. Member Ryan mentioned lost or stolen devices should be reported immediately to the authorities. Staff was asked to make necessary adjustments to include proper language.

G. BOARD COMMUNICATION

Superintendent Pierce presented a draft letter to the San Diego County Taxpayers Educational Foundation addressing the points not checked on their transparency scorecard. As requested by the Board, the letter asked that the scorecard be revised. The Board asked that they be provided until close of next business day to respond with any suggestions and/or changes before the letter is mailed.

Superintendent Pierce mentioned Tim Larson would provide a staffing update. Mr. Larson, mentioned the 2013-14 CBEDS enrollment was 6,394. Projected enrollment for 2014-15 was 6,495. However, as of August 19, enrollment was 6,533. There are currently 225 teachers on staff and three substitutes due to projected high class counts (34 students). There are currently 32 classes with high class counts in grades 4-8. There are two classes with 35 students and one class that has 36 students. K-3 classes will remain at 24:1.

Mr. Larson shared the combination classes are as follows:

<u>Number:</u>	<u>Grade Combination:</u>
1	TK/K
5	K/1
8	1/2
6	2/3
1	3/4

7 4/5
4 5/6 (two structured for instructional reasons)
3 7/8 (three structured for instructional reasons)

Member Burns asked if the new enrollments were for lower grades. Mr. Larson mentioned their ages varied. Member Burns asked if the enrollment was higher at a particular grade level. Mr. Larson explained there seemed to be a larger impact on grades K-3.

Superintendent Pierce shared tickets were on sale for the Salute to Teachers event and asked if any Board member would like to attend. Members Levens-Craig and Burns mentioned they would be attending.

Superintendent Pierce shared a draft of the concept and layout for the Santee Magazine. Member Burns asked that a QR code be included. Member Levens-Craig mentioned there seemed to be too many pictures and asked that an additional text box be added. Superintendent Pierce mentioned additional information would be provided in second article on a different page. Member Levens-Craig asked that a link to the Local Control Accountability Plan be added. Member El-Hajj asked that a reference to the second article be included. Superintendent Pierce mentioned a final draft would be presented at the next meeting.

Superintendent Pierce mentioned the new black and white pictures were displayed in the lobby. She reminded the Board of the Welcome Back event on August 20; first day of school on August 25; and the Board workshop on August 26.

Member Ryan mentioned she would like to get a new portrait and shared the cost would be approximately \$380. President Fox mentioned it was at each members' discretion to take a new picture.

Member Ryan asked if the district was purchasing one keyboard per child. She mentioned that in addition to asking the Foundation for funds for keyboards, the parents should be given the option of purchasing the keyboard for their children. Superintendent Pierce mentioned they would be purchased by class sets. Member Ryan mentioned students might be at a disadvantage during testing. Since the majority of the students are use to a touchscreen instead of a keyboard. Superintendent Pierce explained keyboards are only required for the SBAC testing. However, students prefer to navigate the tablet using their fingers rather than a keyboard and is why the district is only purchasing a few class sets to use during testing and/or for projects. Students will have an opportunity to use a keyboard during the benchmark testing and then again during SBAC testing. Member Burns mentioned he was under the impression that a keyboard would be purchased for every student. Member Ryan mentioned using a keyboard is a completely different skill and if they don't have the practice they might be at a disadvantage during testing.

Member Ryan asked that the Board contribute towards Karen Fleck's charity of choice or the Foundation in honor of her husband. Board members agreed to contribute towards the Foundation on her husband's behalf. The Board asked that the Foundation send her a letter acknowledging the donation.

H. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov't Code § 54956.8)
Agency Negotiators: Karl Christensen, Assistant Superintendent; and Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association
2. Conference with Labor Negotiator (Govt Code § 54956.8)
Agency Negotiators: Karl Christensen, Assistant Superintendent; and Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association

3. Conference with Real Property Negotiators (Govt. Code § 54956.8)

Property Addresses:

- Parcels 383-112-05 and 383-112-28 located on the north side of Prospect Avenue east of Marrokai Lane (known as the Renzulli Site)
- 10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)

Agency Negotiator: Karl Christensen, Assistant Superintendent

4. Public Employee Performance Evaluation (Govt Section § 54957)
Superintendent

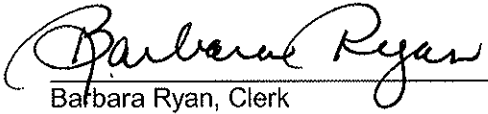
The Board entered closed session at 8:50 p.m.

I. RECONVENE TO PUBLIC SESSION

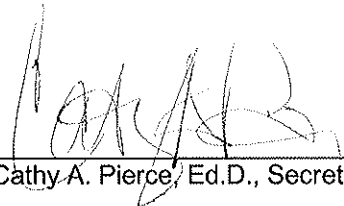
The Board reconvened to public session at 10:00 p.m. No action was reported.

J. ADJOURNMENT

The August 19, 2014 regular meeting adjourned at 10:00 p.m.



Barbara Ryan, Clerk



Cathy A. Pierce, Ed.D., Secretary